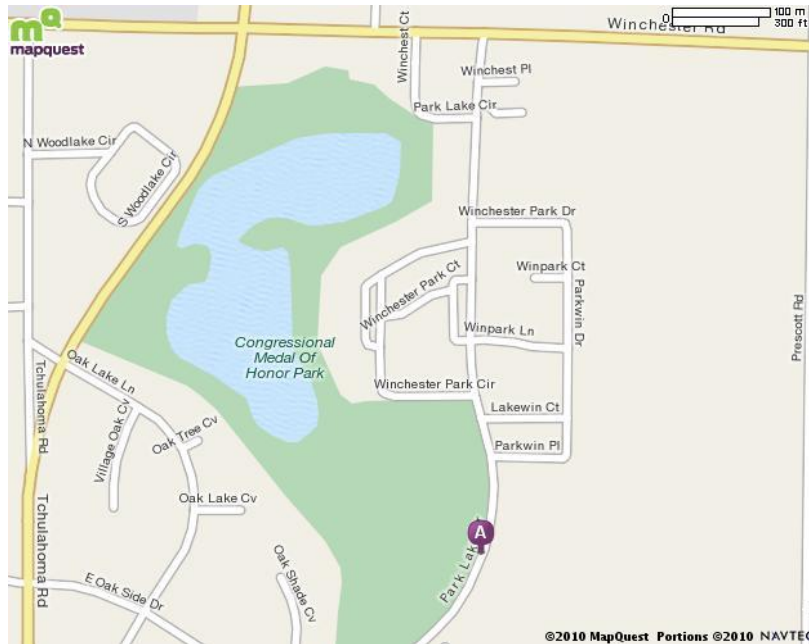


**HABITAT FOR HUMANITY OF GREATER MEMPHIS
SPRING 2011 BUILDING BLITZ SCHEDULE**

DATE	TIME	# VOL.	TASK
Friday, March 11	7:30am to 12:30pm	30	Framing
	12:30pm to 5pm	30	Roofing
Saturday, March 12	7:30am to 12:30pm	30	Doors
	12:30pm to 5pm	30	Windows
Saturday, March 12	7:30am to 12:30pm	30	Initial Blocking
	12:30pm to 5pm	30	Furnace Floor
Saturday, March 19	No Build Day	N/A	N/A
Saturday, March 26	7:30am to 12:30pm	30	Roofing and Framing
	12:30pm to 5pm	30	Begin Siding
Saturday, April 2	7:30am to 12:30pm	30	Siding
	12:30pm to 5pm	30	Begin Exterior Painting
Saturday, April 9	7:30am to 12:30pm	30	Prime and Paint Interior
	12:30pm to 5pm	30	Trim
Saturday, April 9	7:30am to 12:30pm	30	Exterior/Interior Painting
	12:30pm to 5pm	30	Install Interior Trim
Saturday, April 16	7:30am to 12:30pm	30	Complete All Interior
	12:30pm to 5pm	30	Paint and Trim
Saturday, April 23	7:30am to 12:30pm	30	Install Hardware
	12:30pm to 5pm	30	
Saturday, April 23	No Build Day	N/A	N/A
Saturday, April 30	7:30am to 12:30pm	30	Punch list
	12:30pm to 5pm	30	Clean house
Saturday, May 7	7:30am to 12:30pm	30	Install Sod
	7:30am to 12:30pm	30	Landscaping and Plants
Saturday, May 7	TBD	N/A	Final Touches
Saturday, May 7	TBD	N/A	Home Dedication

Spring 2011 Build
Build Site Location: Trinity Park



From East Suburbs/East Memphis

- Travel I-240 West (exit 10A) toward Jackson, Miss.
- Take the Getwell Road exit, exit 20, and turn left off the exit.
- Continue straight to go onto New Getwell Road., turn right on Winchester Road and left onto Lake Park Drive.
- Oak Side Drive/Trinity Park will be on your left. Please park on the street.**

From North (Millington)

- Travel 385 East. Merge onto WK Singleton Parkway/TN 204 S. toward Memphis and then turn right on Austin Peay Highway.
- Merge onto I-40 East toward Nashville and take I-240 West toward Jackson, Miss.
- Take the Getwell Road exit, exit 20, and turn left off the exit
- Continue straight to go onto New Getwell Road., turn right on Winchester Road and left onto Lake Park Drive.
- Oak Side Drive/Trinity Park will be on your left. Please park on the street.**

Northeast Suburbs (Arlington)

- Travel 385 East toward 40 East.
- Merge onto I-40 West toward Memphis then merge onto I-240 West toward Jackson, Miss.
- Take the Getwell Road. exit, exit 20, and turn left off the exit.
- Continue straight to go onto New Getwell Road., turn right on Winchester Road and left onto Lake Park Drive.
- Oak Side Drive/Trinity Park will be on your left. Please park on the street.**

From Midtown

- Travel South on East Parkway and turn left on Lamar Avenue.
- Turn slight right on American Way (American Way becomes Tchulahoma Road), turn left onto Winchester Rd and right on Lake Park Drive.
- **Oak Side Drive/Trinity Park will be on your left. Please park on the street.**

From Downtown

- Travel I-55 South, take 240 East (exit 6A) toward Nashville
- Take the 78 E/Lamar Ave. exit, exit 21, toward Birmingham and turn slight right onto Lamar Ave.
- Turn slight right onto American Way (American Way becomes Tchulahoma Rd.), turn left onto Winchester Rd., turn right on Lake Park Dr.
- Oak Side Drive/Trinity Park will be on your left. Please park on the street.**

***If you choose to use Google Maps, please enter the following address: 3477 E. Oak Side Drive, Memphis, 38118. When you arrive, please park on the street and register under the tent before going to the construction site.**



WAIVER FOR ADULTS
Spring 2011

Full Name Mr./Mrs./ Ms: _____ **Volunteer Date:** _____ **Shift:** ___A.M. ___P.M.

Permanent Address: _____ **City/State:** _____ **ZIP:** _____

Home Phone: _____ **Cell Phone:** _____ **Birth Date:** _____ **Head of Household:** ___Y___N

Current Address: _____ **City/State:** _____ **ZIP:** _____

Personal E-Mail: _____ **Previous Memphis Habitat Volunteer:** ___Y___N

Employer: _____ **House Number:** _____

Place of Worship (optional): _____

Allergies: _____

Name of Insurance Provider: _____

Cell Phone: _____

Emergency Contact: _____ **Home Phone:** _____

(Be sure to list someone we can reach on your volunteer day)

Release and Waiver of Liability

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") executed on this ___ day of _____, 20___, by _____ (the "Volunteer") in favor of Habitat for Humanity International, Inc., a nonprofit corporation, and Habitat for Humanity of Greater Memphis, Inc., a Tennessee nonprofit corporation, their directors, officers, employees, and agents (collectively, "Habitat").

The Volunteer desires to work as a volunteer for Habitat and engage in the activities related to being a volunteer (the "Activities"). The Volunteer understands that the Activities may include constructing and rehabilitating residential buildings, assisting in the Habitat offices, working in the Habitat ReStore, performing various functions at or in preparation for special events, and living in housing provided for volunteers of Habitat.

The Volunteer hereby freely, voluntarily, and without duress executes this Release under the following terms:

Release and Waiver. Volunteer does hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities with Habitat.

Volunteer understands that this Release discharges Habitat from any liability or claim that the Volunteer may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer also understands that Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

Medical Treatment. Volunteer does hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's Activities with Habitat.

Assumption of the Risk. The Volunteer understands that the Activities included work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites.

Volunteer hereby expressly and specifically assumes the risk of injury or harm in the Activities and releases Habitat from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance. **The Volunteer understands that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer.**

Each Volunteer is expected and encouraged to obtain his or her own medical or health insurance coverage.

Photographic Release. Volunteer does hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer's Activities with Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other. Volunteer expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Tennessee, and that this Release shall be governed by and interpreted in accordance with the laws of the State of Tennessee. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

IN WITNESS WHEREOF, Volunteer has executed this Release as of the day and year first above written.

WITNESS: _____ VOLUNTEER : _____



WAIVER FOR MINORS (ages 16-17)
Spring 2011

Full Name (Mr./Ms.): _____ Volunteer Date: _____ Shift: ___ A.M. ___ P.M.

Home Address: _____ City/State: _____ ZIP: _____

Home Phone: _____ Cell Phone: _____ Birth Date: _____ Previous Memphis Habitat Volunteer: ___ Y ___ N

Personal E-Mail: _____ Interested in learning about Youth United: ___ Y ___ N

Place of Worship (optional): _____ School: _____

Allergies: _____ House # _____

Name of Insurance Provider: _____

Cell Phone: _____

Emergency Contact _____ Home Phone: _____

(Be sure to list someone we can reach on your volunteer day)

Release and Waiver of Liability for Minors

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") executed on this _____ day of _____ 20____ by _____, a minor child (the "Volunteer"), and _____, the parent having legal custody and/or the legal guardian of the volunteer (the "Guardian"), in favor of Habitat for Humanity International, Inc., a nonprofit corporation, and Habitat for Humanity of Greater Memphis, Inc., a Tennessee nonprofit corporation, their directors, officers, employees, and agents (collectively, "Habitat").

The Volunteer and Guardian desire that the Volunteer work as a volunteer for Habitat and engage in the activities related to being a volunteer (the "Activities"). The Volunteer and the Guardian understand that the Activities may include constructing and rehabilitating residential buildings, assisting in the Habitat offices, working in the Habitat ReStore, performing various functions at and in preparation for Habitat special events, and living in housing provided for volunteers of Habitat.

The Volunteer and Guardian do hereby freely, voluntarily, and without duress execute this Release under the following terms:

Release and Waiver. Volunteer and Guardian do hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities with Habitat.

Volunteer and Guardian understand that this Release discharges Habitat from any liability or claim that the Volunteer or Guardian may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer and Guardian also understand that Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

It is the policy of Memphis Habitat that children under the age of 16 not be allowed on a Habitat worksite while there is construction in progress. It is further the policy of Habitat that, while children between the ages of 16 and 17 may be allowed to participate in construction work, ultra hazardous activity such as using power tools, excavation, demolition or working on rooftops is not permitted by anyone under the age of 18.

Medical Treatment. Volunteer and Guardian do hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's Activities with Habitat or with the decision by any representative or agent of Habitat to exercise the power to consent to medical or dental treatment as such power may be granted and authorized in the Parental Authorization for Treatment of a Minor Child.

Assumption of the Risk. The Volunteer and Guardian understand that the Activities may include work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites.

Volunteer and Guardian hereby expressly and specifically assume the risk of injury or harm in the Activities and release Habitat from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance. The Volunteer & Guardian understand that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer. Each Volunteer is expected and encouraged to obtain his or her own medical or health insurance coverage.

Photographic Release. Volunteer and Guardian do hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer's Activities with Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other. Volunteer and Guardian expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Tennessee and that this Release shall be governed by and interpreted in accordance with the laws of the State of Tennessee. Volunteer and Guardian agree that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

IN WITNESS WHEREOF, Volunteer and Guardian have executed this Release as of the day and year first above written.

Witness: _____

Volunteer: _____

Witness: _____

Parent/Guardian: _____

Under no circumstances will any minor be allowed to participate in an official Habitat activity without the expressed written consent of the participant's parent or legal guardian. Youth leaders are not permitted to sign for minors. Minors without a valid waiver on file may be asked to leave the site of a Habitat activity.

YOUTH UNDER THE AGE OF 16 ARE NOT PERMITTED TO BE ON ANY HABITAT BUILD SITE.

HABITAT FOR HUMANITY OF GREATER MEMPHIS
VOLUNTEER SAFETY GUIDELINES

- Report any condition that looks unsafe to a supervisor.
- Hard hats must be worn during demolition work, during the framing phase of construction, if individuals are working above you, or as advised by your supervisor. (Hard hats are available on site.)
- Protective eyewear should be worn during operation of power saws or other equipment that may throw off particles. (Safety glasses are available on site.)
- Gloves should be worn while handling wood or metal products.
- Protective earplugs should be worn during prolonged operation of power tools. (Earplugs are available on site.)
- Dust masks should be worn when cutting Hardi-plank, installing insulation or sanding. (Dust masks are available on site.)
- Do not operate power tools without proper instruction from your supervisor.
- Make sure blade guards are in place when operating power saws.
- Avoid stepping on electrical power cords, especially in wet locations.
- Make sure the ground fault circuit interrupter is in place before plugging in electrical power cords.
- Do not use broken or malfunctioning tools.
- If you cut or injure yourself, report to your supervisor immediately for first aid.
- If someone else cuts him/herself and blood gets on you, report this immediately to your supervisor.
- Inspect ladders prior to use to make sure it is secure, is the right size for the job and is on solid footing. Carry tools and materials in proper carrying devices and keep hands free for climbing. Always face the ladder while climbing or descending. Never stretch or reach while on the ladder. Do not use aluminum ladders around electrical power lines.
- Inspect scaffolding prior to use. (Youth between the ages of 16 and 17 are not allowed on scaffolding.) Keep all debris off scaffolding and be aware of individuals that may be below you. Do not overload the scaffolding.
- No youth under the age of 16 will be allowed on the construction site. No exceptions.
- Youth between the ages of 16 and 17 must provide a waiver signed by a parent or guardian.
- Youth between the ages of 16 and 17 may not participate in the following activities: use of power tools or saws, wrecking/demolitions, excavation operations or roofing.
- Youth between the ages of 16 and 17 may participate in the following activities: errand/clean-up/recycling work, office/clerical work, landscaping that does not involve the use of power tools, or painting.
- An adult must accompany groups of 4 or more youth between the ages of 16 and 17.

TIPS FOR VOLUNTEERS

Spring 2011

PLEASE arrive on time for your scheduled shift. During each shift, your house leader will assign tasks and provide training as needed. When volunteers are late, this process needs to be repeated, which slows the build significantly.

If you are unable to attend your scheduled shift, please call your group's Volunteer/Events Manager as soon as possible so they can find a replacement. It really does matter if you sign up and don't show up...or if you arrive late and/or leave early.

WAIVERS

Signed waivers are required for all Habitat volunteers for each build.

Be sure to list any allergies on your waiver.

Your emergency contact information should include both the contact's home phone and the number where they can be reached during the hours you are scheduled to work.

YOUTH VOLUNTEER (16-17 years of age) RESTRICTIONS

Due to Federal Child Welfare Laws, OSHA requirements and Habitat's insurance contract...

- No youth under the age of 16 will be permitted on the work site.** (This includes the registration tent.)
- Parents/Guardians must sign waivers for youth between the ages of 16 and 17.
- Volunteers must be 18 or older to participate in roofing, operation of power tools, and use of scaffolding.
- All youth volunteers will be required to wear an orange wristband on site during the volunteer shift. Wristbands will be distributed at the time of registration.
- Absolutely no exceptions will be made...please don't ask us!**

REGISTRATION

Even though you will only need to complete one waiver for each build, we ask that you sign in at the registration tent each day before going to the work site. Please wear your name tag and registration bracelet at all times.

Following registration please stay near the registration tent for a safety talk led by the Habitat construction staff. After the safety talk, you will then proceed to your assigned house to meet your construction house leaders (green hats).

SAFETY

Safety is our first priority--and it is everyone's responsibility. Please be sure you have read and understand the safety guidelines printed on the Habitat waiver before arriving at the work site. If you see a situation that appears unsafe, it probably is. Please inform a Habitat staff person or your house leader immediately. Anyone who does not follow the safety guidelines will be asked to leave the work site

Do not leave valuables in your car. Put your purse/wallet in your trunk before you leave home...not at the work site. If possible, arrive at the site with a friend(s) to walk with you the short distance from the parking lot to the build site.

Be sure to drink lots of water and do not over exert yourself. Heat exhaustion/stroke can happen very quickly and can be very serious.

Habitat provides security during all volunteer shifts.

FIRST AID STATION

The first aid station is located in the registration tent. A volunteer or staff person who is first aid and CPR certified will be on site at all times.

WHAT TO BRING

- ❑ We strongly recommend that you bring your own **gloves**. While we do have a limited supply, it is important that you have a good fit...plus it is much more sanitary!
- ❑ It is also helpful to bring a **pencil, safety glasses, tool belt, tape measure and hammer**.
- ❑ On painting days, it is helpful to bring **rags, paint brushes and/or rollers and a container for your paint** (coffee cans work well).
- ❑ On landscaping day, we can always use extra **rakes, brooms, shovels and general gardening tools**.
- ❑ Other items we strongly recommend you bring for personal use are **sunglasses, a hat and rain gear**.
- ❑ Also, if you're volunteering on a roofing day (day 1, 2 or 3), please wear long pants to protect your legs from the roof heat and shoes with a good sole for traction. Work boots tend to rip the tar paper and shingles. This is for your safety and comfort!
- ❑ **Please do not bring power tools!**

PARKING

Please leave all valuables at home. We do not have a place at the site where we can store them. If you need to put any items in your trunk, do so before you leave home...not at the site.

Parking is limited...carpool if at all possible.

RECYCLING

Please help us maintain a safe and earth-friendly work site by keeping the work site free of trash and by discarding cans and bottles in the designated recycling containers.

REFRESHMENTS

Habitat will provide coffee, bottled water, Gatorade and breakfast bars. Lunch is served at noon for the morning shift (7:30 a.m. to 12:30 p.m.) volunteers.

RAIN DELAY OR CANCELLATION

For weather updates, please call 901-761-4771 ext. 321.

BEFORE YOU LEAVE...

Please return Habitat's tools to the toolbox assigned to your group upon completion of your shift. Paint brushes and rollers should be cleaned and rinsed before returning them to the toolbox.

Thank you for volunteering for Memphis Habitat! It's people like you who make this all possible for Habitat and our partner families. We hope you have a wonderful time on the build site and if you would like more information about other volunteer opportunities, please contact Erica Gorman at egorman@memphishabitat.com or at 901-761-4771 ext. 217.

Thank you and I look forward to hearing from you!



We are pledged to the letter and spirit of the U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barrier to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin Habitat for Humanity is an equal opportunity employer.