

Construction Training Instructions

If you plan to volunteer at a Habitat build site, you will need to receive safety training at either one of our construction briefings or through our online training. The instructions for the online training are listed below.

Please read before entering the training course website:

<http://www.hfhvolunteerinsurance.com/>

1. Click the “TAKE VOLUNTEER COURSE NOW” icon on the volunteers’ webpage.
2. On the login page in the Employee Access Code box enter: **W8NAEBTG** and press Submit.
3. The Safety Courses catalog screen appears.
4. Select the Volunteers course “**Volunteering on a Habitat for Humanity Jobsite**” which is needed for all volunteers. If you plan to hold a lead position, you will also need to take “**Accident Investigation**”, “**Portable Power Tool Safety**”, “**Eye Protection**” and “**Fire Extinguishers.**”
5. The course loads and starts automatically. *Watch and listen carefully!* When the presentation has ended you will be prompted to take a Quiz.

TAKING THE QUIZ

- A Quiz instruction screen is provided. **Please read it carefully.** Now is the time to review the presentation.
Once the Quiz starts you may not go back to review the presentation.
- When you’re ready to start the Quiz, click the green square icon to start.
- Upon completion of the Quiz, you’ll be given your accuracy score, indicating Pass or Fail. Your Habitat affiliate will not receive your score. The Habitat affiliate is only notified when a course is passed. This course is meant to be informational providing information to help you as a Habitat volunteer.
- **If you Fail**, you may log in again and re-take the course at a later time
- **If you Pass**, you will be directed to a course completion screen
- On the course completion screen enter your First Name and Last Name in the appropriate fields. In the Location field enter the Habitat affiliate name ([Greenville, Texas](#)).

Thank You for taking our Volunteer training courses!